

# **Frederick County LEPC Meeting Minutes December 14, 2009**

The regular meeting of the Frederick County Local Emergency Planning Committee (LEPC) was held at the Frederick County Division of Fire and Rescue Services, 340 Montevue Lane, Frederick. At 0835 hours, Chairman Dudley called the meeting to order.

The following were present at the meeting: Barry Stanton, Al Hudak, J. M. Sherwood (Fort Detrick), Dr. Brookmyer, Jack Markey, Seamus Mooney, Chip Jewell, Steve Cooper, Garth Phoebus, Chairman Dudley, Denise Wyant, Todd Johnson, and Stephanie Gordon.

## **Old Business**

- Chairman Dudley asked for a review of the previous month's meeting minutes. Dr. Brookmyer made a motion to accept the minutes as written; Garth seconded the motion. The motion passed.
- Volunteer Update – nothing to report. Volunteer Frederick does have a new executive director. His name is Thomas Viall.

## **New Business**

- Grant spending – Seamus reported that Rick is moving forward with bringing the Command and Control class to Frederick. The only obstacle to this is that the class must be held by the end of February. Rick is currently looking for a location to hold the class. Suggestions were made to check with State Farm and the Health Department.
- Nominations for Officers
  - Todd made a suggestion to have the current officers keep their positions (basically, to remain in their current positions for another term). Dr. Brookmyer concurred with this suggestion.
  - Denise reported that she is unable to run for a second term. Garth was nominated to replace Denise as Secretary. Seamus made the motion and Dr. Brookmyer seconded it. All were in agreement.
  - Thus, the nominations are
    - Dennis Dudley remaining as Chair
    - John Veltri remaining as Vice Chair
    - Garth Phoebus as Secretary
- Fort Detrick would like to plan a CBRNE exercise. Garth will provide some suggested dates that will be toward the latter part of summer.
- Seamus reported that they will start scheduling municipality tabletops after the base plans are finished (looking at a March time frame).
- Barry inquired if the LEPC would be having a full scale exercise. He wanted to clarify if we needed one or if we could use a Hazmat response in place of an exercise.

- Seamus responded that his understanding is that a Hazmat response will count in place of a drill
- Jack checked the MOU with the State; there was nothing that referenced a drill/exercise requirement. Jack also checked EPCRA. In section 1103 it states that an annual review of the plan should be conducted (or more frequently if needed). It also states that there should be a method and schedule for exercising the emergency plan. Thus, if there is a Hazmat incident where ICS is used and an AAR is completed, then that will suffice.
- Dennis inquired if everyone agreed that we met the conditions of the grant that were provided by Ann Brown. Denise commented that Dawn Metcalf handles the public notice that appears in the newspaper; they go in the end of December. Public information is being handled by the Department of Emergency Preparedness.
- Dr. Brookmyer made a motion that the LEPC meets the requirements for the grant. Chip seconded that motion. The motion was approved.
- Jack reported that they are working on traffic flow plans if there would be a crash on I 70 or I 270. They are also looking at traffic flow for getting folks into and out of Washington D.C.
- Dr. Brookmyer reported that the Health Department has a contractor who will be working on the Mass Fatality Plan for the County. This plan will serve as a template for the rest of the region. It is scheduled to be completed by March.
- Dennis suggested that we develop a list of ideas that grant money could be spent on. He said that they could be prioritized. This would save us from having to come up with ideas at the last minute. Dennis recommended that we keep an eye out for conferences and training.

The meeting adjourned at 9:30 A.M. with a motion made by Todd and seconded by Dr. Brookmyer.

The next meeting is scheduled for January 11<sup>th</sup> at the Frederick County Chapter of the American Red Cross in Walkersville.